

**AGENDA
REGULAR MEETING
BOARD OF MAYOR AND BURGESSES
NOVEMBER 5, 2014**

1. Mayor Robert A. Mezzo will call the regular meeting to order at _____ **p.m.**
2. Pledge of Allegiance to the flag.
3. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the minutes of the regular meeting of **October 7, 2014** and the special meeting of **October 28, 2014**. Each member received copies for review.
4. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the monthly reports of **October**. Each member received copies for review.
5. Motion by Burgess _____ to recess to Executive Session at _____ **p.m.** for discussion on the following: **Collective Bargaining** (UPSEU), **Contract Negotiations** (EMS) and **Real Estate Negotiations** (Parcels A, B and C, Naugatuck Train Station, Naugatuck Youth Services, Inc. Lease, Prospect Street School) inviting in _____.

Mayor Mezzo will reconvene the meeting at _____ **p.m.**

6. Discussion/possible action on matters emanating from Executive Session.
7. Motion by Burgess _____ that the Board of Mayor and Burgesses recess to the **Firemen's Pension Plan "C" Board** at _____ **p.m.**

Mayor Mezzo will reconvene the meeting at _____ **p.m.**

8. Public Comment – Open Topic
9. Burgess Comments – Open Topic
10. Mayor Mezzo shall reappoint **Vincent Casella**, 84 Gail Drive, Naugatuck, CT 06770 as a member of the **Building Code Board of Appeals**, term to expire September 1, 2019.
11. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bid and authorize Mayor Mezzo to execute all contracts and related documents for the **"High Visibility Double Yellow Highway Markings"** to the following vendor as recommended by Lieutenant Gregory Dean:

Atlantic Pavement Marking, Inc.
15 Industrial Road
Prospect, CT 06712

\$0.0584 install/per foot
\$308.35 install/per mile

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12. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the Council of Governments bid for the **“Snow and Ice Control – Salt”** based on the Request for Proposals to the following vendor as recommended by Public Works Director James Stewart:

Morton Salt
124 North Wacker Drive
Chicago, Illinois 60606-1743

in the amount of **\$74.14/ton rock salt delivered**
in the amount of **\$91.64/ton treated rock salt**

13. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the bids and authorize Mayor Mezzo to execute all contracts and related documents for **“Snow and Ice Control – Sand”** to the following vendors as recommended by Public Works Director James Stewart; as if read:

Haynes Materials
32 Progress Avenue
Seymour, CT 06483

in the amount of **\$12.00 per ton delivered**

H.I. Stone & Son, Inc.
313 Main Street North
Southbury, CT 06488

in the amount of **\$11.90 per ton delivered**

14. Motion by Burgess _____ that the Board of Mayor and Burgesses approve the following contractors for the **“Winter Snow Plowing, Sanding and Snow Removal”** based on the Request for Qualifications as recommended by Public Works Director James Stewart; as if read:

P&H Paving and Construction, LLC
70 Rimmon Hill Road
Beacon Falls, CT 06403

Brown Roofing
P.O. Box 1171
Naugatuck, CT 06770

Big K's Landscaping
256 Hillside Avenue
Naugatuck, CT 06770

Naugatuck Tree Service
9 Merriam Lane
Prospect, CT 06712

L. Roberts & Sons Construction
50 East Waterbury Road
Naugatuck, CT 06770

RKJR Enterprises, LLC
P.O. Box 7011
Prospect, CT 06712

Bellemare Tree Service
105 Oak Street
Naugatuck, CT 06770

G & L Excavating
P.O. Box 429
Naugatuck, CT 06770

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15. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Mezzo to sign any and all documents for the **Utilization of Prospect Street School** for training purposes by the State of Connecticut.
16. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt the State of Connecticut Department of Economic and Community Development Certified Resolution and authorizes Mayor Robert A. Mezzo to execute and file all agreements & related documents in connection with a reallocation of **\$940,000.00** in grant funds from the State of Connecticut DECD to the Borough of Naugatuck regarding the **demolition of 58 Maple Street (Goodyear Building)** and the **renovation of the Bronson B. Tuttle House at 380 Church Street**.
17. Motion by Burgess _____ that the Board of Mayor and Burgesses adopt the following **Environmental Stewardship Pledge Resolution**:

WHEREAS, the Borough of Naugatuck recognizes that a healthy natural environment is critical to the well-being of our community;

WHEREAS, the Borough of Naugatuck aims to provide long term environmental health for its residents through the efficient and smart use of natural resources, protection of the quality and diversity of the local environment upon which the community and residents depend;

WHEREAS, the Borough of Naugatuck will continually improve the efficient use of all natural resources in order to ensure a future with secure, clean and sustainable environmental benefits to all of its residents;

WHEREAS, the Borough of Naugatuck will encourage environmental stewardship and protection of our natural environment through sharing of information and collaboration with the community, community groups as well as local, state and federal agencies;

WHEREAS, the Borough of Naugatuck will strive to incorporate environmental considerations as an integral part of assessing economic development and growth management options, land use plans, transportation strategies and development proposals for an overall sustainable and healthy community design;

WHEREAS, the Borough of Naugatuck will continue to review, investigate and encourage best practices that have the potential of substantially improving the environment,

NOW THEREFORE, be it resolved by the Borough of Naugatuck as follows:

WE SHALL PRESERVE AND ENHANCE THE ECOLOGICAL SYSTEMS AND DIVERSITY OF THE LOCAL ENVIRONMENT BY;

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Objective 1: Developing general municipal policies that encourage conservation and proactively address environmental issues and improve and protect air, water and natural resource standards above the current levels.

Objective 2: Enhance our sewage treatment facility so that best practices, and effective and modern measures assure environmental compliance and the preservation of valued and protected natural resource of our waters.

Objective 3: Discourage, object and actively resist efforts by development, industry, utility, governmental or other body to cause pollutants to be expelled into our air or into our water resources that may be deemed harmful to our environment and the general health and quality of life of our residents.

Objective 4: Reject as inconsistent any development, industry, utility, governmental or other body which jeopardizes our air and water resources against the long term collective best interest of our community.

Objective 5: Encourage, inspire and support efforts by development, industry, utility, governmental or other body to pursue modern business practices with conservation techniques in a fashion that respects, enhances and celebrates our natural resources and environment and protects the general health and quality of life of our residents.

Objective 6: Encourage sustainable economic development and smart growth emphasizing health, safety and quality of life for all of our residents.

Objective 7: Support local organizations that educate the public, schools, business and industry about environmental stewardship.

Objective 8: Ensure that this environmental stewardship pledge keeps pace with technology, nation-wide trends and the community collective best interest at center.

ROLL CALL VOTE:

18. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Public Works Director James Stewart to accept payment in the amount of **\$70,005.60** from the **Connecticut Water Company** as a payment in lieu of **final road trench paving for the work on Bear Paw Road and Tawny Thrush Road.**
19. Motion by Burgess _____ that the Board of Mayor and Burgesses hereby **adopt Ordinance #128 Public Works Commission** of the Code of Ordinances of the Borough of Naugatuck, Connecticut. The Public Works Commission shall replace the following existing commissions of the Borough of Naugatuck: Streets Commission (*Chapter 16, Article II., Sec. 16-31 through 16-42; Ord. No. 71 § 1, 9-19-85*), Park Commission (*Chapter 14, Sec. 14-1, Code 1973 § 17-1*) and Municipal Golf Course Commission (*Chapter 2, Article II., Division 6, Sec. 2-101 through 2-104*). It reads as follows, as if read:

Ordinance #128
Public Works Commission

CREATION.

The Borough of Naugatuck hereby establishes the Public Works Commission in accordance with Section 7-148(c)(6)(C) of the Connecticut General Statutes and the Charter and Code of Ordinances of the Borough of Naugatuck.

The Public Works Commission shall replace the following existing boards or commissions of the borough: Streets Commission (*Chapter 16, Article II., Sec. 16-31 through 16-42; Ord. No. 71 § 1, 9-19-85*), Park Commission (*Chapter 14, Sec. 14-1, Code 1973 § 17-1*) and Municipal Golf Course Commission (*Chapter 2, Article II., Division 6, Sec. 2-101 through 2-104*).

PURPOSE.

The purpose of the Public Works Commission is to combine the Streets Commission, Park Commission, and Municipal Golf Course Commission into one commission that will streamline the administration, maintenance and control of the Borough's streets, sidewalks and curbs, drainage facilities, borough vehicles, parks, playgrounds and other recreational facilities, including the Hop Brook Golf Course, and lands within the borough.

POWERS AND DUTIES.

The powers and duties of the Public Works Commission shall be exercised and performed as herein provided in accordance with all borough ordinances and applicable laws. The Public Works Commission shall be responsible to provide advice and consultation to the Department of Public Works pertaining to the administration of public works and other enterprises related to the infrastructure of the borough, including:

- A. All streets, avenues, highways, alleys and bridges, and the opening, grading, improving, repairing and cleaning of the same;
- B. The construction, protection, repair, furnishing, cleaning, heating, lighting and general care of all public streets and appurtenances;
- C. The construction, repair, cleaning and general care of all drains, culverts, sluiceways and catch basins;
- D. The administration, maintenance and control of borough properties, parks and recreational lands and facilities;
- E. The preservation, care and removal of trees within highways or public places;
- F. The administration, maintenance and control of the Hop Brook Golf Course.

In addition to the above, the Commission shall:

- A. Continually review the borough's needs with respect to public works and make such recommendations to the Board of Mayor and Burgesses.
- B. Advise and recommend procedures and guidelines designed to improve the operation of the Department of Public Works.

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- C. Advise and recommend procedures and guidelines designed to improve the maintenance and care of school buildings and grounds as may be requested by the Board of Education.
- D. Request assistance from any other department of the borough in the performance of the commission's duties and cooperate with any other department of the borough in projects of mutual interest and in the interests of the borough.
- E. Submit to the borough, at a time determined by the Board of Mayor and Burgesses, an annual report for presentation and/or publication relative to the work of the commission. The commission shall submit such other reports as are requested by the Board of Mayor and Burgesses.

COMPOSITION; TERMS OF MEMBERS; VACANCIES.

- A. The Public Works Commission shall consist of nine (9) members, who are domiciled in the borough and are electors therein, and shall be appointed by the Board of Mayor and Burgesses. Commission members shall serve without compensation. No more than five (5) such appointive commissioners shall at any time be from the same political party.
- B. The commission shall annually elect from its voting membership a chairman and such other officers as it shall from time to time determine may be necessary.
- C. All members shall be appointed for _____ year terms. The terms shall commence on _____, 2014. In the event of a vacancy in the commission's membership, a successor shall be appointed by the Board of Mayor and Burgesses, to serve the unexpired term of the vacating member from the same political party as the vacating member. Any member may be removed by the mayor for just cause, which shall include failure to attend three meetings of the commission without reasonable cause within a calendar year.
- D. The mayor and the Director of Public Works shall serve as members ex officio of the commission without voting rights and their attendance will not be a factor in determining a quorum.
- E. The commission may also consist of two (2) alternate members and shall be appointed by the Board of Mayor and Burgesses. The members shall meet all the requirements of the regular members. They shall fill temporary vacancies on the commission, and when so doing, shall have all the powers of regular members.
- F. A majority of all voting members of the commission shall constitute a quorum for conducting the commission's business.

LIMITATIONS.

- A. Nothing in this subchapter shall be construed as conferring upon the commission any administrative authority over the staff or the operation of the Department of Public Works.
- B. The commission's authority is limited to providing advice and recommendations to the Department of Public Works and the Board of Mayor and Burgesses.

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- C. The commission shall have no authority to incur any expenses without the prior approval of the Board of Mayor and Burgesses. The commission shall have no fiscal authority.

*Formatting can change to conform to other sections of the Code.

ROLL CALL VOTE:

20. Motion by Burgess _____ that the Board of Mayor and Burgesses authorize Mayor Mezzo to execute all contracts and related documents with **Behavioral Health Consultants LLC** and the Borough of Naugatuck regarding professional services rendered in connection with the **Employee Assistance Program (EAP)** for **7-1-14 through 6-30-15** as recommended by the Human Resources Department.
21. Motion by Burgess _____ that the Board of Mayor and Burgesses refer to the Joint Boards of Mayor and Burgesses and Board of Finance the following transfer **to Contingency** from the following accounts as recommended by Assistant Controller Patricia A. Porciello under the **2013/2014 Budget** as if read:

Transfer From	Account Number	Line Item	Amount
Election Payroll	1006-0405-0000-0000	Elections Payroll	16,703.34
Wage Increases	1016-0904-0000-0000	Est. Non-Union Wages Increases	14,680.00
Wage Increases	1016-0904-0000-0000	Est. Union Wages Increases	17,000.00
Police Department	2001-0401-0000-0000	Regular Payroll	206,837.00
Visiting Nurses Assoc.	3003-0401-0000-0000	Regular Payroll	115,664.00
Visiting Nurses Assoc.	3003-0502-0000-0000	H.H.A. Service	124,453.00
WPCA	3004-0483-0000-0000	WWTF Collection System COPS	178,953.00
Pensions	6001-0707-0000-0000	Pension Obligation Bond	135,834.00
			810,124.34

Transfer To	Account Number	Line Item	Amount
Contingency	7000-0799-0000-0000	Contingency	810,124.34

22. Motion by Burgess _____ that the Board of Mayor and Burgesses refer to the Joint Boards of Mayor and Burgesses and Board of Finance the following transfer **from Contingency** to the following accounts as recommended by Assistant Controller Patricia A. Porciello under the **2013/2014 Budget** as if read:

Transfer From	Account Number	Line Item	Amount
Contingency	7000-0799-0000-0000	Contingency	1,097,443.34
		Current Balance =	287,319.00
		Transfer In =	810,124.34

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Transfer To	Account Number	Line Item	Amount
Administrative	1001-0402-0000-0000	Overtime	904.46
Town Hall Building	1002-0401-0000-0000	Regular Payroll	1,642.63
Town Hall Building	1002-0408-0000-0000	Part Time	2,089.60
Town Hall Building	1002-0436-0000-0000	Heating	11,180.19
Town Hall Building	1002-0445-0000-0000	Service Contract Elevator	53.26
Town Wide Activity	1003-0437-0000-0000	Electricity	801.35
Town Wide Activity	1003-0438-0000-0000	Water	314.64
Town Wide Activity	1003-0449-0000-0000	Telephone	11,542.81
Department of Finance	1004-0401-0000-0000	Regular Payroll	1,950.41
Probate Court	1005-0439-0000-0000	Postage	38.36
Elections	1006-0401-0000-0000	Regular Payroll	664.91
Property Assessment	1008-0401-0000-0000	Regular Payroll	15,037.77
Building Inspector	1009-0401-0000-0000	Regular Payroll	7,630.76
Building Inspector	1009-0554-0000-0000	Gas & Oil	204.23
Information Technology	1010-0401-0000-0000	Regular Payroll	2,269.28
Town Clerk	1011-0401-0000-0000	Regular Payroll	4,101.45
Town Clerk	1011-0458-0000-0000	Fees to Other Towns	2.00
Land Use	1014-0401-0000-0000	Regular Payroll	64,757.57
Land Use	1014-0402-0000-0000	Overtime	127.25
Legal Department	1015-0422-0000-0000	General Legal	12,796.97
Human Resource Dept.	1017-0401-0000-0000	Regular Payroll	1,537.18
Police Department	2001-0402-0000-0000	Overtime	78,808.54
Police Department	2001-0408-0000-0000	Part Time	2,344.71
Police Department	2001-0416-0000-0000	Retirement Payout	22,968.49
Police Department	2001-0437-0000-0000	Electricity	3,987.01
Police Department	2001-0438-0000-0000	Water	479.72
Police Department	2001-0449-0000-0000	Telephone	1,064.27
Police Department	2001-0467-0000-0000	Repairs to Motor Vehicles	478.30
Police Department	2001-0469-0000-0000	Traffic Lights	145.00
Police Department	2001-0471-0000-0000	Prisoner Expense	241.64
Police Department	2001-0475-0000-0000	Jay Lines	163.52
Police Department	2001-0476-0000-0000	Maintenance Computer	14,610.48
Police Department	2001-0480-0000-0000	School Allowance	32,407.59
Police Department	2001-0484-0000-0000	Prisoner Expense Cheshire	242.27
Police Department	2001-0495-0000-0000	K-9 Maintenance	595.55
Police Department	2001-0550-0000-0000	Departmental Supplies	43.22
Police Department	2001-0554-0000-0000	Gas & Oil	19,452.29
Police Department	2001-0558-0000-0000	Firearms	17.05
Police Department	2001-0560-0000-0000	Clothing & Uniforms	1,338.18
Police Department	2001-0562-0000-0000	Medical Supplies	3,043.78
Police Department	2001-0576-0000-0000	D.A.R.E Education	4.00
Police Department	2001-0607-0000-0000	Equipment (Police Officers)	1,581.47
Police Department	2001-0559-0000-0000	Equipment	5,085.00
Fire Department	2002-0401-0000-0000	Regular Payroll	66,307.61
Fire Department	2002-0402-0000-0000	Overtime	29,498.18
Fire Department	2002-0449-0000-0000	Telephone	1,903.84

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Fire Department	2002-0554-0000-0000	Gas & Oil	3,726.40
Emergency Mgmt.	2005-0401-0000-0000	Regular Payroll	0.04
Eastside Fire Station	2008-0436-0000-0000	Heating Oil	1,030.39
Youth Services	3002-0401-0000-0000	Regular Payroll	6,619.73
WPCA	3004-0422-0000-0000	General Legal	1,450.00
Senior Center	3005-0401-0000-0000	Regular Payroll	1,524.84
Senior Center	3005-0450-0000-0000	Conference/Due	50.00
Street Department	4000-0410-0000-0000	Winter Overtime	106,373.39
Street Department	4000-0425-0000-0000	Meal Allowance	18.00
Street Department	4000-0436-0000-0000	Heating	5,396.61
Street Department	4000-0438-0000-0000	Water	9,068.39
Street Department	4000-0442-0000-0000	Maintenance Equipment	10,535.00
Street Department	4000-0449-0000-0000	Telephone	555.76
Street Department	4000-0516-0000-0000	Snow Removal	91,447.50
Street Department	4000-0528-0000-0000	Lighting Service	3,921.72
Street Department	4000-0554-0000-0000	Gas & Oil	45,669.49
Street Department	4000-0555-0000-0000	Tires	1,642.29
Street Department	4000-0664-0000-0000	Roads Sand & Salt	106,512.06
Engineering Department	4006-0416-0000-0000	Retirement Payout	2,932.78
Debt Service	5001-0706-0000-0000	Bond Redemption	246,789.81
Debt Service	5001-0706-0000-0000	Lease Payment	8,505.24
Pensions	6001-0704-0000-0000	Actuarial Update	2,905.11
Insurance	6002-0717-0000-0000	Auto Liability & Collision	6,129.00
Insurance	6002-0742-0000-0000	Public Officials & Employment Liab.	1,918.00
Insurance	6002-0747-0000-0000	VNA Professional	119.00
Insurance	6002-0751-0000-0000	Fiduciary Liability	2,329.00
Insurance	6002-0755-0000-0000	Flood Insurance	1,105.00
Insurance	6002-0756-0000-0000	Umbrella	2,710.00
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			1,097,443.34

23. Public Comment – Agenda Items

24. Burgess Comments/Sub-Committee Reports

25. Motion by Burgess _____ to adjourn the meeting at _____ **p.m.**